

PORT OF SEATTLE
MEMORANDUM

COMMISSION AGENDA
ACTION ITEM

Item No. 4a
Date of Meeting November 25, 2014

DATE: November 17, 2014
TO: Ted Fick, Chief Executive Officer
FROM: Larry Ehl, Commission Chief of Staff
Paul J. White, Commission Clerk
SUBJECT: Amendment to Approved Minutes of the August 5, 2014, Regular Meeting

ACTION REQUESTED

Request Commission adoption of an amendment to the approved minutes of the regular meeting of August 5, 2014, to add an inadvertently omitted vote.

BACKGROUND

The minutes of the regular meeting of August 5, 2014, were approved unanimously by the Port Commission on September 30, 2014. It was subsequently discovered that the vote for Consent Agenda items 4a-4e, inclusive, and item 4g was accidentally omitted from the August 5 minutes approved and signed that day.

Since correcting this oversight involves insertion of the deciding vote for six agenda items, staff is requesting an amendment rather than treating the omission as a scrivener's error.

Amendment of the August 5 minutes would insert on page 3, immediately above Public Testimony, the motion for passage by Commissioner Creighton, seconded by Commissioner Albro, and the unanimous vote of all five Commissioners. This is the vote recorded by the Clerk and published immediately following the August 5 meeting in the annotated agenda for that meeting. Video and audio recordings of the meeting also show an affirmative, unanimous vote.

Agenda item 4f was not approved by the vote on August 5, but rather was laid on the table without objection.

ALTERNATIVES AND IMPLICATIONS CONSIDERED

Alternative 1) – Leave the August 5 regular meeting minutes as approved, without a vote on the day's Consent Agenda. This would remove approval of six authorizations from the Commission's official record. These authorizations would have to be re-authorized in public session in order for them to legitimately proceed. This is not the recommended alternative.

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Alternative 2) – Approve the amendment described above and complete the official record of actions already taken by the Commission in public session. **This is the recommended alternative.**

ATTACHMENTS TO THIS REQUEST

- Redline of the amended minutes of August 5.
- Copy of the August 5 Votes document (annotated agenda).

PREVIOUS COMMISSION ACTIONS OR BRIEFINGS

- None.